



# Minnesota State Patrol

## Internship Program



### MISSION STATEMENT

The Mission of the Minnesota State Patrol (MSP) is to protect and serve all people in the state through assistance, education and enforcement; provide support to allied agencies and provide for the safe, efficient movement of traffic on Minnesota's roadways.

**CORE VALUES: Respect ♦ Integrity ♦ Courage ♦ Honor ♦ Excellence**

### APPLICATION DEADLINES:

Fall internships: September through December  
Spring internships: January through May

**Deadline: Last Friday in May**  
**Deadline: Last Friday in October**

Candidates who best fit the needs of the Minnesota State Patrol will be contacted no later than 6 weeks after the application deadline.

### PURPOSE OF THE INTERNSHIP:

The internship's purpose is to provide experience for university and college students who are seriously interested in entering the field of law enforcement. Qualified students will provide administrative support duties to clerical support and uniformed staff aiding in daily district operations. Students will be exposed to the day-to-day activities of an MSP Trooper and introduced to the different areas and divisions of our organization.

### ELIGIBILITY:

To be considered for an internship with the Minnesota State Patrol, students must meet the following criteria:

- Must be enrolled in a class requiring an internship and/or receive course credits for internship.
- Must be attending a regionally accredited Criminal Justice and/or POST approved college or university. Applicants attending colleges which don't meet this criteria will also be considered, but preference will be given to POST accredited colleges or universities.
- Must possess a valid driver's license or have the proven ability to acquire one prior to the starting date. A clean or acceptable driving record will be required.
- Must submit to and pass a driver license/criminal history check.
- Must agree to be fingerprinted.

### LENGTH AND HOURS OF INTERNSHIP:

The internship will be scheduled for one semester or one quarter, depending on the college or university with which the student is affiliated. The number of internships offered is dependent upon the needs of the agency. All internships are unpaid. Work time will be flexible Monday-Friday and weekends. The district internship supervisor will set actual hours.

## **APPLICATION REQUIREMENTS:**

To apply for an internship with the Minnesota State Patrol, all students must provide the following:

- Cover letter outlining your career goals and why you would like to be an intern with the Minnesota State Patrol.
- Completed Minnesota State Internship Application.
- Resume indicating any specialized qualifications you have (i.e. computer, audio/visual, communications etc.)
- A letter from the college official overseeing your internship verifying that this is an authorized college/university internship program.
- A signed Ride-Along Participant Agreement Form and Ride Along Waiver of Claim Form
- A signed Driver License/Criminal History Form
- A signed Confidentiality Agreement Form

If you fail to submit a complete packet, you will not be considered for this opportunity.

Please contact Sgt. Azzahya Williams with questions regarding the MSP Internship Program at: 651.757.1921 or [Azzahya.williams@state.mn.us](mailto:Azzahya.williams@state.mn.us).

## **Application Information/Package should be sent to:**

Mao Lowe, DPS Internship Coordinator  
MN Department of Public Safety, Human Resources Division  
444 Cedar Street, Suite 135  
St. Paul, MN 55101-5135  
Office: 651-201-7383 FAX: 651-296-5173  
Email: [Mao.Lowe@state.mn.us](mailto:Mao.Lowe@state.mn.us)